

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on July 18, 2017

2017-2018 Board of Directors in Attendance:

✓	Tina Philpot (IPP)	✓	Louise Barden (I)	✓	William Mulkey (PEM)
✓	Rick Otness (P)		Ardy Bastien (A)	✓	Bill Woulfin (DAL)
✓	Rick Woods (PE)	✓	Larry Domenico (T)		Warren Turner (Y)
✓	Cathie Brumfield (PN)	✓	Teak Pacetti (SGT/CM)	✓	Hoshi Daruwalla (F)
✓	Fred Brandt (PA/M)	✓	Craig Gregozeski (F)	✓	Erich Scheutz (CS)
✓	Mike Parks (S)				

✓ = In Attendance, R = Remote via Conference

Guests: None

Meeting Started: 7:05 am, meeting Adjourned: 8:35 am

Motions:

By	2nd	Vote	Motion
Bill W	Craig	U	Minutes approved from meetings on June 20, 2017, as written
Fred	Hoshi	U	Approve 14 people for Honorary membership of the Rotary Club of Dunwoody: Milton Baker, Marie Crean, Hardy Croom, Ed Godshall, Bob Grant, Larry Hart, Bob Lewis, Pat McMahon, Bill Schwendler, Denny Shortal, Bill Smith, Mark Sykes, Suzanne Sykes, and Tony Watts
Hoshi	Craig	U	Approve new members in anticipation of their formal paperwork being completed and processed: Marian Adeimy and Ron Barden
Fred	Teak	U	Elect to serve as Trustees of the Dunwoody Rotary Charitable Fund for terms as follow: Buzz Law through June 30, 2018, Jim Glass through June 30, 2019, and Carter Stout through June 30, 2020.

Asks:

From	By When	What
Rick Otness	ASAP	All board members please help identify candidates for the open position of Communications Director
Rick Otness	Each month	All board members please be prepared to report on progress on respective Presidential Citation items.
Mike P	ASAP	Rick O should tell Mike who is tracking what elements of the Presidential Citation
Rick Otness	ASAP	All members need to be educated on the RI system

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Agenda/Items Discussed

1. Call to Order/Announcements
 - a. Off to a good start
 - i. July 4th had 20+ members participate
 - ii. two events planned
 1. FODAV on Saturday July 22
 2. Picnic on Sunday July 23
 - iii. Communications Director position is still open. Means limited communication activity without a Director.
 1. Weekly President email update to board good only if it reduces overall number of emails
 2. Advertising Discussion, what is best exposure? Suggestion made to delete off any brochures annual officers, have generic email contract (rcdser@gmail.com), and add in meeting time and location
 - b. Passing of RI President Elect Sam Owori on July 13th from complications post surgery
2. Approve most recent BoD Minutes
 - a. minutes from 06/20/17
3. Financial review
 - a. Rick Otness on first review of budgets for 2017-2018

President Rick gave an overview of the first draft of the budgets and asked all board members to review carefully and give feedback to him. Rick offered the opportunity to hold a separate meeting to discuss the budget in more detail if the board members felt that was necessary. The board members concluded that such a meeting was not necessary.

4. Review progress on Presidential Citation
 - a. all elements have been claimed by individual directors
 - b. Have any items been completed?

President Rick announced to the board that he has been advised that our club did, in fact, qualify for the Presidential Citation for 2016-2017. Congratulations to Past President Tina, and many thanks to Cathie Brumfield for following up on our supporting documentation to fulfill the requirements for the recognition.

5. Old Business
 - a. Fred Brandt (Membership) Club Roster as of July 1, 2017
 - i. additions/resignations during 2016-2017- 11 new members and 9 resignations
 - ii. Woulfin discussed targeting relocated Rotarians at companies moving headquarters to Dunwoody

Fred informed the board that we are beginning the year with total membership of 91 members (63 regular members, 20 Rule of 85 members, and 8 Young Professional members).

- a. Update on RunDunwoody
- b. Bob Freeman asked to be replaced or a co-chair named for this event.
- c. Hoshi Daruwalla suggested tapping members networks to encourage runner participation since that allows the funding of 1. Junior Achievement/PCMS, 2. Special Olympics & 3. First Responders

President Rick led an extended discussion among board members on Run Dunwoody and how the major fund-raising event should be managed this year and into the future. There was almost unanimous consensus among board members that we want to hold the event this year and continue it into the future and we agreed that we must secure dedicated leaders to make that happen. President Rick will schedule a separate meeting to continue the discussion. Three options discussed 1. Terminate 2. Defer to 2018 but massively improve 3. Hold as planned in 2017

The Rotary Club of Dunwoody

Board of Directors 2017-2018

New Business

- b. Approve Honorary members for 2017-2018 [See proposed motion 1]
- c. Elect 3 trustees for staggered terms on Dunwoody Rotary Charitable Fund (DRCF) [See proposed motion 2]
- d. New member proposals from Fred Brandt (Membership Chair)
- e. Establishment of ad hoc committee(s) to investigate the pros and cons and then make a recommendation to the Board on one or more of the following:
 - i. attendance and live streaming (determine viability of live streaming meetings and then counting a person as having attended if the view meeting in real time.
 - 1. Stone Mountain has been doing for past 6 months
 - ii. Only pay for meals you eat, rather than pay for all meals.
 - 1. other clubs are apparently doing this
 - iii. Review the different classes of membership and recommend whether to retain those different classes of membership, paying particular attention to the 4 way test- Chair Fred B, Craig G & Bill M volunteered
 - 1. Young Professional
 - 2. Rule of 85
 - 3. Regular members
 - 4. Corporate

6. Adjourn

Motions for consideration:

1. Approve the following 14 people as Honorary members of the Rotary Club of Dunwoody for 2017-2018.

Honorary Member
Milton Baker
Marie Crean
Hardy Croom
Ed Godshall
Bob Grant
Larry Hart
Bob Lewis
Pat McMahan
Bill Schwendler
Denny Shortal
Bill Smith
Mark Sykes *
Suzanne Sykes *
Tony Watts

Note: Those with * are new in 2017-2018

2. Elect following people for the terms indicated, to serve as Trustees of the Dunwoody Rotary Charitable Fund.

Trustee	term expires
Buzz Law	June 30, 2018
Jim Glass	June 30, 2019
Carter Stout	June 30, 2020

Respectfully submitted,
Michael Parks, Secretary

The Rotary Club of Dunwoody

Board of Directors 2017-2018 Meeting on August 15, 2017

2017-2018 Board of Directors in Attendance:

✓	Tina Philpot (IPP)	✓	Louise Barden (I)	✓	William Mulkey (PEM)
✓	Rick Otness (P)	✓	Ardy Bastien (A)	✓	Bill Woulfin (DAL)
✓	Rick Woods (PE)	✓	Larry Domenico (T)	✓	Warren Turner (Y)
✓	Cathie Brumfield (PN)	✓	Teak Pacetti (SGT/CM)		Hoshi Daruwalla (F)
✓	Fred Brandt (PA/M)	✓	Craig Gregozeski (F)	✓	Erich Scheutz (CS)
	Mike Parks (S)				

✓ = In Attendance, R = Remote via Conference

Guests: None

Meeting Started: 7:00 am, meeting Adjourned: 8:35 am

Motions:

By	2nd	Vote	Motion
Fred	Craig	U	Minutes approved from meetings on July 18, 2017, as corrected
Fred	Louise	U	Approved membership of Ed Holliday. Seven day letter to be sent.
Fred	Cathie	U	Approved Out of Locality Dues amendment as written to by laws
Fred	Craig	U	Approved Corporate Dues amendment as written to by laws
Larry	Warren	2/8/1	Failed to approve amendment to cap number of Young Professionals

Asks:

From	By When	What
Rick	Now	Please start using the Google sheets to allow the club to have better attendance figures now needed for reporting to District.

Agenda

1. Call to Order/Announcements
2. Approve most recent BoD Minutes
3. Financial review
 - a. 2016-2017 Results presented by Larry D.
 - b. Need for a 2017-2018 Budget Committee approved
 - i. Cathie B, Warren T, Larry D, Bill W all assigned to ad hoc committee to meet next week to review options on how to cover the budget shortfall and come back to the board as soon as possible with revised budget for approval. It was noted that the 15% food increase effective 7/1/17 must be funded, and the last dues increase was during Fred Brandt's Presidential year many years ago.
4. Review progress on Presidential Citation
5. Old Business
 - a. Google sheets
 - i. Discussion of the need for Gmail by Rick, and need to update the sheets to have participation data real time for future use. Those members without gmail noted and Rick will work with them separately.
 - ii. Need for members to place all club events on this to allow this to be the data base for all events.
 - b. interim Report of Ad Hoc Groups

The Rotary Club of Dunwoody

Board of Directors 2017-2018

- i. Membership Classes (Fred Brandt, Craig Gregozeski, Bill Mulkey)
 - 1. By-law Amendment proposals 1, 2, & 3
 - 2. Discussed Out of locality and Corporate dues approved. Cap on Young Professionals membership failed to pass. Discussion YP is needed to grow the club to the future.
- c. Need for volunteers to work on two ad hoc committees
 - i. Live streaming of Friday meetings- No interest by directors, no committee.
 - ii. "Pay as you go" meal plan- No interest by directors, no committee.
- 6. New Business
 - a. Voted on Ed Holiday as a potential new member (Fred Brandt) Approved
 - b. Issue: resignation procedure (Teak Pacetti). Much discussion on how to handle members who do not notify the club timely, and the club incurs costs. Decision made for Teak to tell Cathie of the cost of Feeney late resignation so Cathie can email him to attempt to obtain payment of costs incurred by his late notice of 6/30/17 termination on 8/7/17
 - c. Also on resignations Bill M noted that attendance should be closely reviewed and members contacted if they miss consistently to avoid problems with members leaving without timely notification of termination.
- 7. Adjourn

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Special Meeting on September 1, 2017

2017-2018 Board of Directors in Attendance:

	Tina Philpot (IPP)	✓	Louise Barden (I)		William Mulkey (PEM)
✓	Rick Otness (P)	✓	Ardy Bastien (A)		Bill Woulfin (DAL)
✓	Rick Woods (PE)	✓	Larry Domenico (T)	✓	Warren Turner (Y)
✓	Cathie Brumfield (PN)	✓	Teak Pacetti (SGT/CM)	✓	Hoshi Daruwalla (F)
✓	Fred Brandt (PA/M)	✓	Craig Gregozeski (F)	✓	Erich Scheutz (CS)
	Mike Parks (S)				

✓ = In Attendance, R = Remote via Conference

Guests: None

Meeting Started: 8:37 am, meeting Adjourned: 8:57 am

Motions:

By	2nd	Vote	Motion
Rick O	Ardy B	U	Approved DRCF grant for \$8,000 to Stage Door Players to put on Bullying play at 4 different schools. The Stage Door Players will also have a speaker at a future meeting to explain the program, and Louise B volunteered her skills to work to help put metrics on the program this year to judge its success.

Asks:

From	By When	What
Hoshi D	ASAP	To reach out to contact in Houston to help determine best investment of DRCF funds to help the Harvey Hurricane victims.

Agenda/Items Discussed

There was much discussion on the best way to make a donation from the DRCF to help victims of Harvey in the Houston Texas area, and how much. The decision was made to have members – Hoshi in this case- reach out to high level contacts to get some idea of the highest need to allow the board to make a presentation to the club for a significant donation. There was also discussion on the correct amount to send to Harvey victims the need to use this opportunity to reduce the principal balance and the need to ensure that the money was wisely invested.

Fred Brandt noted that with the Run Dunwoody event focused on polio this year, the club should also consider a sizable donation to that event to reduce the principle balance in the DRCF. Craig G mentioned that there was support for Polio matching funds from some in the club for up to \$25,000 from the DRCF.

Rick O noted that all donations over \$10,000 must be approved by the entire club.

The Rotary Club of Dunwoody

Board of Directors 2017-2018 Meeting on September 19, 2017

2017-2018 Board of Directors in Attendance:

√	Tina Philpot (IPP)	√	Louise Barden (I)		William Mulkey (PEM)
√	Rick Otness (P)	√	Ardy Bastien (A)		Bill Woulfin (DAL)
√	Rick Woods (PE)	√	Larry Domenico (T)	√	Warren Turner (Y)
	Cathie Brumfield (PN)	√	Teak Pacetti (SGT/CM)	√	Hoshi Daruwalla (F)
√	Fred Brandt (PA/M)	√	Craig Gregozeski (F)	√	Erich Scheutz (CS)
√	Mike Parks (S)	√	Jackie Cuthbert (CM)		

√ = In Attendance, R = Remote via Conference

Guests: None

Meeting Started: 7:02 am, meeting Adjourned: 8:52 am

Motions:

By	2nd	Vote	Motion
Fred B	Craig G	U	Approve the appointment of Jackie Cuthbert to the Board in the position of Director of Communications
Fred B	Tina P	U	Approve two \$1250.00 scholarships for Georgia Perimeter College
Larry D	Louise B	U	Approve the minutes of the meetings on 8/15/17 and 09/01/17 as submitted.
Teak P	Fred B	9/3	Do not adjust retroactively the accounting of the distribution of operating expenses between the club's charitable fund and the club's operating fund.
Larry D	Louise B	11/0	The club resolves that, beginning in 2017-2018, the reasonable and prudent sharing of expenses by the charitable fund for those items that the charitable fund benefits from. (Resolution)
Mike P	Larry D	13/1	Approve two contributions for disaster relief, \$5000.00 to benefit relief for Hurricane Harvey, and \$4000.00 to benefit relief for Hurricane Irma.
Fred B	Jackie C	11/2	Approve, effective July 1, 2017 for a period of 2 years, the reduction in dues to 40% of the normal rate, and the waiver of attendance requirements for members Laura Kann and Susan Schwall.

Asks:

From	By When	What
Rick O	ASAP	All board members please complete the survey regarding initiatives that members are passionate about.
Rick O	Monthly	All board members please submit your Board Reports on the Friday prior to the board meeting
Rick O	As appro.	Directors please update Google Sheets to reflect the numbers of volunteers and hours worked for your events and initiatives.

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Agenda/Items Discussed

Craig pointed out that early results from his survey suggest that there is great interest among members to do more with Polio Plus. Craig presented some ideas that he is working on with Scott Jennings to raise the awareness and improve the level of donations for Polio Plus. Craig will formalize a proposal to the board shortly.

Larry presented the Financial Review, including balance sheets and the P & Ls for the charitable fund and the club operating fund.

The board agreed with Louise's recommendation to include the Escape Rooms in the GRSP weekend event for Martin Luther King weekend.

Meeting on September 22, 2017

2017-2018 Board of Directors in Attendance:

✓	Tina Philpot (IPP)	✓	Louise Barden (I)		William Mulkey (PEM)
✓	Rick Otness (P)		Ardy Bastien (A)		Bill Woulfin (DAL)
✓	Rick Woods (PE)	✓	Larry Domenico (T)		Warren Turner (Y)
	Cathie Brumfield (PN)		Teak Pacetti (SGT/CM)	✓	Hoshi Daruwalla (F)
✓	Fred Brandt (PA/M)	✓	Craig Gregozeski (F)	✓	Erich Scheutz (CS)
✓	Mike Parks (S)	✓	Jackie Cuthbert (CM)		

✓ = In Attendance, R = Remote via Conference

Guests: None

Meeting Started: 8:37 am, meeting Adjourned: 8:39 am

Motions:

By	2nd	Vote	Motion
Fred B	Mike P	U	Approve the Nomination of Luis Cáceres and Tania Sánchez and new members to the Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on October 17, 2017

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	✓	William Mulkey
✓	Rick Woods	✓	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	A	Hoshi Daruwalla*	✓	Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

* Not on 2016-2017 Board (7 of 17 Board members)

Guests: None

Meeting Started: 7:00 am

Meeting Adjourned: 8:45 am

Quorum was present during the entire meeting

Following members

- arrived after meeting started: Cathie Brumfield, Louise Barden, Ardy Bastien, Jackie Cuthbert
- left early: Bill Woulfin & Teak Pacetti

Motions:

By	2nd	Vote (Y,N,A)	Motion
Larry D	Craig G	15/0/0	Approve minutes from 09/19 and 09/29 meetings
Cathie B	Larry D	14/0/1	Approve Club operating budget that shows \$22K deficit with no dues increase, and get input from Club Assembly from members.
Rick W	Fred B	15/0/0	Approve termination of membership for Jackie Alford for non-payment and non-attendance.

Asks:

From	By When	What
Board	Nov	Club Assembly to communicate operating budget and steps needed, including dues increase. A speaker will need to be moved to accommodate the Club Assembly.
Rick O	10/20/17	Submit any 2017 Run Dunwoody check requests
Rick O	Now	Review participation in Google sheet to be certain all activities for individual Directors areas are posted even if roster is not known
Rick Otness	rest of 2017-2018	Louise Barden will be Attendance Chair

Study Committee formation:

Due date	Issue	Committee Members
12/1/17	Review committee to report to membership on a semi -annual basis the health of the of Club (not just a financial review, but also should include viability in terms of membership, turnover, amount of giving, projects done, participation rate, etc.)	Potential members: Chris Gutschenritter, Ron Barden, Anne Glenn or Anne Hayden

Welcome -- Rick Otness

1. Call to Order/Announcements

The Rotary Club of Dunwoody

Board of Directors 2017-2018

- a. 2016-2017 Presidential Citations were announced, and Dunwoody was not included. Raymond Ray is investigating why.
2. **Approval of minutes** from two most recent BoD Meetings (09/19/17 and 09/29/17)
3. **Review progress on achieving Presidential Citation**
 - a. **Presidential Citation:** No one has reported completion of any Presidential Citation activities. No entries since 09/01/17
 - b. Bill Woulfin presented information on Community Corps, an optional activity of the Presidential Citation, and recommended that we not pursue this opportunity this year.
 - c. **Google spreadsheets:** May have been due to problems accessing the Club's Google spreadsheets, which should be solved by having a single link to all of the Club's Google spreadsheets (<https://goo.gl/L4g5rH>).
 - i. *Participation* thru 10/16/17
 1. 68 members have participated in at least one activity outside of Friday meetings
 - a. 74% of members (i.e. 68/92members)
 - d. District reporting of Club results is done from three sources
 - i. Bulletin articles (See PI Plan)
 - ii. Participation log
 - iii. Director monthly reports
 1. only 9 of 17 directors submitted reports for their area this week
4. **Financial review**
 - a. Larry presented the club's financial reports
 - b. Much discussion about how charitable funds from RunDunwoody, Governor's Ball, and the fund corpus may be spent.
5. **Old Business**
 - a. Operating Budget approval – Rick and Cathie recapped the operating budget deficit problem that has been fully described in emails to the board members. There was a great deal of discussion. The conclusion is that:
 1. We need an increase in dues
 - a. Board must recommend and then members must approve an increase in dues
 - b. Will have a Club Assembly before December to get Membership approval
 - i. will present options to members
 1. \$100 annual increase to all members
 2. elimination of some meetings (schedule 40 instead of 45 planned meetings per year)
 2. suggestion made to consider charging members a separate fee for *Holiday Luncheon* and end of year *Awards Dinner*
 - a. Pres. Rick expressed opinion that doing so might radically decrease attendance
 3. Other cost reduction ideas offered in discussion included consolidating awards events (end of year and holiday luncheon), asking the invited dignitaries to pay their way, elimination of expenses like Crier advertising, Hot Dog Stand/Float at 4th of July, reproductions costs for the RCD welcome book, acrylic awards, and changing the way we charge for Rule of 85 members.
 - b. Hurricane relief update
 - i. we have sent \$5k to Beaumont TX, along with the additional \$4,500 raised by Bob Freeman thru his Bike-a-thon
 - ii. District has advised us (yesterday (10/16/17 in DG Alec's weekly email), to send immediate Caribbean funds (RCD Board approved \$4,000) to AquaBoxes. Board members supported President Rick's suggestion that we do so.

The Rotary Club of Dunwoody

Board of Directors 2017-2018

6. New Business

a. Establishment of Review Committee (Warren Turner)

Warren presented the need for and benefits of creating a Review Committee.

- i. President has authority to create a committee for his or her year
- ii. A By-law change should wait until we have proof that a committee supplies continuing value.
- iii. Committee should be composed of three non-Board members serving staggered three-year terms
- iv. Warren will submit proposed structure to President Rick

b. Leave of Absence (LoA)

- i. discussed possibility of putting Jessica Boyd on LoA
 1. not in arrears, but isn't attending meetings
 2. proposal rejected
 - a. Individual needs to request for a specific reason
- ii. Identified need for an Attendance Chair
 1. Chair will reach out to any member that misses all meetings in an entire month to inquire if they have a problem and to let them know that they are missed
 2. Louise Barden agreed to do that function for rest of 2017-2018
 - a. Pres. Rick will give her YTD monthly reports on non-attendance
 - b. Next year this task should be done by the Membership Committee

Meeting was adjourned at 8:45 am

Respectfully submitted,

Mike Parks, Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on – November 21, 2017

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	✓	William Mulkey
✓	Rick Woods	✓	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
	Larry Domenico	✓	Hoshi Daruwalla*		Bill Woulfin*
	Tina Philpot	✓	Craig Gregozeski		

* Not on 2016-2017 Board (7 of 17 Board members)

Guests: None

Meeting Started: 7:05 am

Meeting Adjourned: 8:50 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Jackie Cuthbert	Craig Gregozeski	Unanimous	Accept minutes as presented for 10/17/17 and 11/03/17
Jackie Cuthbert	Cathie Brumfield	Unanimous	Approve Robert Baxter for membership subject to 7 day letter
Ardy Bastien	Larry Domenico	Unanimous	Approve Robert Baxter for membership subject to 7 day letter
Cathie Brumfield	Jackie Cuthbert	Unanimous	Approve contribution of \$5,000 to global grant for CR imaging devices in Haiti

Asks:

From	By When	What
Pres. Rick	11/30/17	All Directors send their monthly report to other Board members (only 6 have done so for November)
Fred Brandt	12/19/17	Invite Buzz Law to present status of Charitable Fund to the Board
Pres. Rick	11/26/17	Rick will send link to Google spreadsheet in weekly BoD update

Study Committee formation:

Due date	Issue	Committee Members
2/01/17	Venue Committee	Ardy Bastien (chair), Mike Parks, Ed Holliday

1. Polio update by Craig Gregozeski
 - a. want 100% participation for 3 years
 - b. discussed whether to offer matching grants
 - i. deferred vote until Charitable Fund Budget discussion at December 19th BoD meeting
 - c. Polio planning meeting on 12/08/17 at 8:30 AM (immediately after Club meeting)
 - d. Hoshi said we need to track which corporations are contacted so we don't approach same company multiple times
 - i. suggested a "contact log" using Goggle Sheets

The Rotary Club of Dunwoody

Board of Directors 2017-2018

2. Financial review. There were no questions
3. Review progress on achieving Presidential Citation
 - a. Club will not qualify for Presidential Citation (regardless of Club activities) unless all directors start to report on progress
4. Old Business
 - a. Review committee
 - i. Members are Ron Barden, Chris Gutschenritter, Anne Glenn
 - ii. will focus on initially on Financial controls
 - iii. hope to have interim report by February 1, 2018
 - b. Actions to reduce Club's Operating Budget deficit
 - i. Update on Past Presidents suggestions (Pres. Rick)
 1. Do not meet the last Friday in each month, beginning immediately. January is an exception due to already scheduled speaker.
 - a. Should reduce the number of planned meetings from 47 to 42, reducing planned expenditures by ~\$8,500 (using an estimated \$1,700 per Friday meeting)
 - i. 02/23/18
 - ii. 03/30/18
 - iii. 04/27/18
 - iv. 05/25/18
 - v. 06/22/18 (note that 06/15/18 will be the End of Year Awards dinner)
 - b. may lessen opportunities for affiliation
 2. Replace Friday breakfast meeting on 4th Friday with wine tasting on Thursday evening before the 4th Friday.
 3. Do not meet the week of a major Club event
 - a. 03/02/18 Governors Ball
 - b. 07/06/18 4th of July Parade
 4. Find a lower cost alternative venue
 - a. May involve having Continental (Danish and coffee) instead of a full breakfast
 - i. Fred Brandt mentioned
 1. that might change the perceived value and require a reduction in dues.
 - b. Mike Parks said that RC of Sandy Springs pays only \$15 to eat lunch at Hilton
 - c. should try several meetings at new venue to get member feedback before making a commitment
 - i. can cancel Westin venue if at least 30 days prior to a meeting.
 - d. also need to have face-to-face with John Visconti to seek his insight without placing him in a position where he would have a conflict of interest
5. New Business
 - a. Future Fund Raising (Hoshi Daruwalla)
 - i. Need to consider repurposing RunDunwoody as a "corporate walk"
 1. several challenges for RunDunwoody
 - a. Competition: eight years ago, we were only run the third weekend in October. Now there are 4 separate runs
 - b. lack of repeat runners
 - c. let efforts lag on pursued existing/new sponsors
 - d. enthusiasm waning in Club for the event

The Rotary Club of Dunwoody

Board of Directors 2017-2018

2. Hoshi presented several other fund-raising possibilities
 - b. Global projects (Louise Barden)
 - i. Aruba projects
 1. Robert Hall asked that we support each of 3 separate projects, with separate donations of \$3,000 each (Sunrise Program for mentally challenged people/Lunch at YMCA/Dutch multi-city program - for a total of \$9,000) with Rotary Club of Aruba.
 - ii. Global Grants
 1. CR project in Haiti, to purchase 3 "CRs" (imaging device for orthopedic injuries) for a total of \$182,162.00
 - c. Rotary Foundation Report (Bill Mulkey)
 - i. Dr. Jessie Legros gave \$800 to become a Paul Harris Fellow (Only other Dunwoody Rotarian to be recognized as a Paul Harris Fellow in their first year of membership is Elina Bafas who made her contribution on the day she was introduced to the club.)
 - ii. James Glass made a significant contribution that will recognize him as a multiple Paul Harris Fellow +5 and +6. (over \$7000.00) Jim is well on his way to being recognized as a Major Donor Level One.

Meeting adjourned at 8:50 am

Respectfully submitted,

Mike Parks
Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on December 19, 2017

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	✓	William Mulkey
✓	Rick Woods	✓	Louise Barden		Cecil 'Teak' Pacetti*
	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*		Jackie Cuthbert*		Warren Turner*
	Larry Domenico		Hoshi Daruwalla*		Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

* Not on 2016-2017 Board (7 of 17 Board members)

Guests:

Buzz Law
Gary Lane
Robert Hall
Ron Barton

Meeting Started: 7:05 am

Meeting Adjourned: 8:43 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Rick Otness	Ardy	8/0/1	Nominate Carter Stout as Chair of the Trustees for the Charitable Fund
Tina Philpot	Craig Gregozeski	8/0/0	Approve the Charitable Fund budget as presented

Asks:

From	By When	What
Pres. Rick	ASAP	Please send Rick suggested topics for the Club Assembly to be held on February 23, 2018

6. President Rick opened the meeting at 7:05 and informed the board members of few announcements:
 - a. Director reports are getting better, but we still need all directors to submit their reports. This month 12 of 17 were submitted.
 - b. Cassandra Mills has resigned from the club. That means that we need to nominate a new Bulletin Editor. Please send suggestions to President Rick.
 - c. Additional member terminations are likely, as several members have unacceptable attendance and others are in arrears with their dues.
 - d. Activities Book – Jackie is collecting information on all club activities and will create an online Activities Book, so that members, especially new members can learn more about the club's activities that need volunteers.
 - e. Member Discussion Groups – Jackie is organizing member discussion groups for January and February. See her report for details.
 - f. Club Assembly on February 23, 2018 - send Rick topics please
 - g. We need a leader to head up the club greeters – send nominations to Ardy
7. Approval of minutes – approval of Board minutes from the November 21, 2017 meeting was deferred, as Bill Mulkey has some additions to make to the minutes. He will send those to secretary Mike. Approved minutes should be posted to the club's website.

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8. Buzz Law reviewed the performance of the Charitable Fund, and distributed supporting documents. Investment performance is good, but we are spending more than we are taking in to the Charitable Fund. There was much discussion about the how we are supposed to manage the fund, per the Declaration of Trust and our By-Laws, vs. the reality of how we have actually been managing the fund. President Rick will direct the trustees to get back on track beginning in 2018. We agreed that we must have an approved Charitable Fund budget to be able to manage the fund properly. The Board nominated Carter Stout as Chairman of Trustees for the Charitable Fund. Other trustees are Jim Glass, Buzz Law, and Rick Otness. Buzz distributed the following documents to board members:
 - Seven Year Profit and Loss Statement (2010 – 2017)
 - 2018 YTD Expenditures
 - Performance Reports
 - Consolidated Investment Portfolio
 - Significant Contributions and Withdrawals report
 - Portfolio SnapshotRobert Hall made the point that must do an annual audit of the Charitable Fund, and that operating and charitable fund budgets need to be approved and published to members before the beginning of the year. President Rick pointed out that he has created a review committee to make recommendations to the board on what needs to be done. President Nominee Rick made the point that running a tight ship is indeed very important, but that the focus for members should be on the club activities and doing good in the world.
9. Charitable Fund Budget – President Rick pointed out that we still have not reached consensus on the budget, and revenues are significantly lower than anticipated, so it may make sense to send the budget back to the budget committee for recommendations and adjustments before approving it. There was much discussion on the best way to handle the fund, and whether or not approve the budget as written or continue to review it before approval. After discussion the budget was approved unanimously as currently written.
10. The meeting adjourned at 8:43 am.

Respectfully submitted,

Mike Parks
Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on – January 16, 2018

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	A	William Mulkey
✓	Rick Woods	✓	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
A	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	V	Hoshi Daruwalla*	✓	Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

Meeting Started: 7:00 am

Meeting Adjourned: 8:35 am

Motions:

The only motion made was for the approval of the December 12, 2017 Meeting. A motion was made, seconded and unanimously passed.

Welcome -- Rick Otness

1. Call to Order/Announcements

- a. We spoke and congratulated Louise Barden on a successful GRSP weekend. It was evident that a lot of work went into making the week end successful.
- b. We began to think about a successor to lead that Week end. Hoshi Daruwalla is favored by the board should Louise not wish to continue.
- c. Challenges pointed out by Louise: Ogelthorpe is not real responsive; a lot of tiny little details to take care of; we have yet to collect grant money promised by Brookhaven, Buckhead and Decatur clubs. They all pledged \$1,000. It was suggested that these clubs should be sent an invoice.

2. Approval of minutes from 12/12/17 board meeting. Motioned, Seconded, Passed.

3. Financial Review

- a. Larry presented the club's financial reports. Well received by the board. Bank accounts are all balanced.
- b. A discussion ensued on collecting from members whose dues are ninety days past due. Should such occur, after appropriate warning from the Administration (Teak) . The members in default will be required to submit a credit card or ACH to be kept on file, which will be automatically debited in the future. Goal is to end this 90 day lag in collecting the dues.

4. Review progress on achieving Presidential Citation

- a. **Presidential Citation:** Documentation of the Completion of results for Presidential Citation activities continues to be a problem. All directors are asked to PLEASE go to the RI website and document the results. This should be done prior to the February meeting.

5. Old business

- a. Global Projects (Louise Barden) – Status on Haiti project. The Grant is providing an equipment known as a “C-arm” which is a medical imaging device that is based on X-ray technology and can be used flexibly in various ORs within a clinic. It will be used for orthopedic cases. The total cost installed with training is \$182,000. We as a club have given \$5,000, before we were an international partner. Challenges are that the grant did not have District 69 in it, nor did it have any identifier that the Rotary Club of Dunwoody was involved. Louise is speaking to the Vinings

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club, a pitch will be done to that club shortly. There are many other things needed to finalize it but in the end it is a good project, it is much needed and training on the equipment will be done in order to make sure that it gets used and gets used properly.

6. New Business

1. Nomination for Show Rotary Cares Award (Bill Mulkey Award)
 - a. Dottie Toney nominated
 - b. Mike Parks nominated

2. Main topic for each of next 3 Board meetings
 - a. February - Weekly Meeting venue for 2018-2019 – suggestions made for venues other than hotels within the city of Dunwoody or in the Perimeter. Suggestions were St. Patrick Church, Dunwoody Baptist, Dunwoody Methodist Church. Board members were encouraged to send Ardy their suggestions.
 - b. March -Report of Review Committee
 - c. April -Fund raisers for Dunwoody Rotary Charitable Fund (DRCF)

7. Adjourn

Meeting was adjourned at 8:35 am

Respectfully submitted,

Ardy Bastien, Club Administration
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on – February 20, 2018

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	A	William Mulkey
✓	Rick Woods	A	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	A	Erich Schuetz
✓	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	✓	Hoshi Daruwalla*	✓	Bill Woulfin*
✓	Tina Philpot	A	Craig Gregozeski		

* Not on 2016-2017 Board (7 of 17 Board members)

Guests: Jeannette Jezerinac-Prince

Meeting Started: 7:00 am

Meeting Adjourned: 8:43 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Rick Otness	Bill Woulfin	12/0/0	Approve minutes from January 16, 2018 board meeting
Fred Brandt	Larry Domenico	12/0/0	Approve nomination of Ray Huebschmann as a new member
Cathie Brumfield	Ardy Bastien	12/0/0	Participate in a General Hospitality Suite at District Conference for approximately \$600.00 rather than a private suite for the club at twice that amount.
Rick Otness	Cathie Brumfield	12/0/0	Approve Leave of Absence for Craig Gregozeski from January 31, 2018 through March 31, 2018

Asks:

From	By When	What
Pres. Rick	ASAP	Board members please plan to participate in the member discussion session on Tuesday, February 27 from 7 – 9 pm

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Pres. Rick	ASAP	Board members please let Ardy Bastien know if you plan to participate in District Assembly, and if you are interested in carpooling. The club will pay for members' participation fees.
Pres. Rick	ASAP	Board members please update your respective areas of responsibility for Presidential Citation, either via Google Sheets, or manually on the paper sheet that President Rick distributed. Please return to Rick by Friday.

1. President Rick opened the meeting at 7:05 and informed the board members of few announcements:
 - a. Director reports are getting better, but we still need all directors to submit their reports. This month two thirds of the directors submitted reports
 - b. Member Kevin Garrett will transfer to the John's Creek club. He is paid through March 31 and is leaving our club in good standing.
 - c. Roy Wise will take over responsibility for our club's Stop Polio Now initiative, previously handled by Scott Jennings.
 - d. Stage Door Players have not arranged any school presentations of their anti-bullying production we had planned to sponsor. Until they do so, we will put our money budgeted for that event on hold.
 - e. Our new dues policy is now in effect – members who are more than 90 days in arrears will be required to go on an ACH or credit card payment plan.
2. New Revenue Initiative – Community BBQ - Hoshi presented an overview of the conclusions of the team that reviewed possible new revenue generating projects. The recommended project is a Community BBQ. Hoshi, Bill Woulfin, and Jeannette presented the details of the project and benefits we can expect from it. The event is managed by an experienced manager who is known to Bill, Jeannette, and Hoshi, and they have seen it work well first hand for other organizations. Revenue expectations could be \$30,000.00 is the first year, and eventually might be as high as \$200,000.00. The biggest challenge might be finding a venue large enough to accommodate the event. Venues mentioned in discussions included the parking lots at Perimeter Mall and the YMCA soccer fields facility at Peachtree-Dunwoody and Windsor Parkway. Board members were unanimously supportive of pursuing this opportunity.
3. Governors' Ball – President Elect, Rick Woods gave a brief overview of plans for the upcoming Governors' Ball and encouraged members to continue to sell raffle tickets and encourage club members and guests to attend.
4. Ardy gave a brief update on progress toward finding a more cost-effective meeting venue than the Westin. He is considering both hotels and other venues such as churches.
5. President Rick presented a preview of his discussion outline for our upcoming club assembly
6. Tina distributed information on project trip to Italy to take place in the fall.
7. The meeting adjourned at 8:43 am.

Respectfully submitted,

Mike Parks
Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

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Meeting on – March 20, 2018

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	A	William Mulkey
✓	Rick Woods	A	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	✓	Hoshi Daruwalla*	✓	Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

* Not on 2016-2017 Board

Guests: Anne Glenn, Chris Gutschenritter

Meeting Started: 7:07 am

Meeting Adjourned: 8:46 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Teak Pacetti	Larry Domenico	13/0/0	Approve minutes from February 20, 2018 board meeting
Craig Gregozeski	Cathie Brumfield	13/0/0	Rescind the grant previously approved for the production of Unnecessary Monsters by Stage Door Players
Craig Gregozeski	Teak Pacetti	13/0/0	Approve grants for: Junior Achievement \$5000.00 Special Olympics \$5000.00 Dunwoody Nature Center \$6000.00 AIR Guatemala \$2750.00

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Asks:

From	By When	What
Pres. Rick	ASAP	Directors please update your director responsibilities letter, to reflect any new or changed responsibilities, and send to Rick Otness
Pres. Rick	ASAP	Directors please remember to do your monthly reports. This month we had 11 of 17
Pres. Rick	ASAP	Board members please update your respective areas of responsibility for Presidential Citation via Google Sheets

1. President Rick opened the meeting at 7:07 am and informed the board members of few announcements:
 - a. Quality of speakers has improved significantly thanks to Kathy Brandt's efforts
 - b. Cathie Brumfield gave update on change in member billing and receivables. Teak is doing a great job of helping to clear up receivables, which are now a historical low point.
 - c. Preliminary estimate of net proceeds from the Governors' Ball is \$49,349.80
 - d. Two projects that we will submit for the Rotacon District Conference best projects award competition will be Rotary Youth Exchange and the Kingsley Books project.
 - e. Members with no non-Friday activity year to date were reviewed.
 - f. Director reports are getting better, but we still need all directors to submit their reports. This month two thirds of the directors submitted reports
2. Minutes from last board meeting were approved.
3. Financial Review – Larry reviewed the club's financial reports that were previously distributed to the board members. Rick announced that the refund from district 6900 to the club of surplus funds from the 2017 Rotary International Conference will be \$15,000.00. This may help with our expected operating fund deficit for the year. There was some discussion on the option of refunding some of those funds back to members.
4. Progress toward Presidential Citation – Rick asked all Directors to record an update to their respective progress on initiatives to achieve the Presidential Citation.
5. Old Business
 - a. Craig presented an update on grant committee requests and motions were approved as noted above.
 - b. Ardy gave an update on his progress toward selecting next year's meeting venue. Rick Woods is helping with the evaluation and selection of venues. March 24 is the deadline for interested venues to respond to our request for proposal.
 - c. Hoshi and Bill gave an update on the Community BBQ possibility as a new fundraiser initiative. The discussion included recognition that some members question the need to raise funds at all, given the size of the corpus of our charitable fund, as well as whether or not more funds are raised when a fundraiser is associated with a single target beneficiary. The likely venue for the event would be Perimeter Mall, and the date, early fall, and the operations would be outsourced to a professional BBQ organization. We will put together a strawman business plan and budget for the event for review with club members. Jack Sparks has agreed to lead the initiative if it is approved.

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6. New Business
 - a. Review Committee's report – Anne Glenn and Chris Gutschenritter participated in the discussion on next steps following the report of their committee's review of the club's financial records. The report identified some financial issues, potential opportunities for improvement, and a possible different methodology for determining which items are considered charitable expenses. Next step is for Anne, Chris and Ron to meet with the charitable fund trustees.
 - b. Cathie Brumfield is creating a committee to consider alternatives to our traditional year end installations dinner in June. Members who would like to help Cathie should contact her.
 - c. Fred Brandt reported that he and Roy Wise will lead the initiatives to raise funds for Polio and reminded board members about matching funds opportunities.

7. The meeting adjourned at 8:43 am.

Respectfully submitted,

Mike Parks
Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on – April 17, 2018

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	A	William Mulkey
✓	Rick Woods	✓	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*	A	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	✓	Hoshi Daruwalla*	✓	Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

* Not on 2016-2017 Board

Guests: Jennie Stipick, Ron Barden

Meeting Started: 7:05 am

Meeting Adjourned: 8:43 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Ardy Bastien	Teak Pacetti	13/0/0	Approve minutes from March 20, 2018 board meeting
Cathie Brumfield	Louise Barden	13/0/0	Accept the recommendation of the end of year event committee to do two separate events this year, an evening social event on June 14 to celebrate members' accomplishments, and a Awards and Installations event at the Friday meeting on June 29.
Cathie Brumfield	Mike Parks	13/0/0	Process the termination of Marian Adeimy, and treat it as a resignation, effective March 30, and let her know that she must pay her \$200.00 in arrears before joining again.
Rick Woods	Cathie Brumfield	13/0/0	Hold a Community BBQ at Perimeter Mall as a fund-raising event in the 2018-2019 year
Warren Turner	Cathie Brumfield	12/1/0	Within the next 3 months, we will determine the primary beneficiaries of the charitable spending for the next Rotary year and communicate them.

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Ardy Bastien	Cathie Brumfield	11/0/0	Board approves committee's selection of Embassy Suites, Dunwoody Country Club, and Dunwoody United Methodist Church to be visited by Club members during May's Friday meetings.
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Asks:

From	By When	What
Pres. Rick	ASAP	Board members please make a contribution to End Polio Now in support of our goal to have 100% of members participate.

1. President Rick opened the meeting at 7:07 am and informed the board members of few announcements:
 - a. Small group discussion summaries will come out soon – first to board members and then to all members
 - b. Review of upcoming events as listed on the agenda
 - c. May and June board meetings will be co-meetings with next year's board
 - d. There may be a need add a board meeting or extend the time of upcoming board meetings to accommodate extra items
 - e. End Polio Now initiative to get 100% participation in the club is not yet at goal. Some board members have not yet donated.
2. Minutes from last board meeting were approved.
3. Financial Review – Larry reviewed the club's financial reports that were previously distributed to the board members. He pointed out that the Westin is a number of weeks behind in billing us the weekly meeting venue charges. Larry also shared the details of a fraudster's attempt to defraud our club of monies, which he was able to thwart.
4. Progress toward Presidential Citation – We are not making enough progress on some of the goals for the Presidential Citation, particularly on membership goals. President Rick would like us to continue to continue to track our progress anyway.
5. Old Business
 - a. Creation of revised 5-year strategic plan – President Rick reviewed the historical work on strategic plans for the club and described his current plan for updating our plan with input from representative members with a variety of length of time as members. It is important to get input from newer members as well as more senior members.
 - b. Recommendations for installation ceremony of FY 2019 Board and officers (C. Brumfield). Cathie described her committee's proposal for re-designing the year-end dinner to create two events, one evening social event and one more formal installation and award event. See motion for details.
 - c. Termination of Marian Adeimy (C. Brumfield). Young professional Marian Adeimy has had some health issues and would like to resign. See motion for details.
 - d. BBQ discussion (decision on FY 2019, Rick Woods). Based on the strong support from the general club members for the BBQ at Perimeter Mall, Rick Woods suggested that we move to a vote to hold the BBQ. There was some discussion about how we determine and communicate the beneficiaries of our charitable fund raising. Warren also made a motion that we make those determinations within 90 days, and stick to them and communicate them.
 - e. "Meeting Venue" update (Ardy Bastien)

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The following questions/issues were discussed prior to the vote being taken on the motion.

When would visits occur?

President Rick Otness summarized the Committee's report, stating that if the board approved, the Club would meet at the three potential venues on the following dates

May 4th	Embassy Suites
May 11th	Dunwoody Country Club
May 18th	Dunwoody United Methodist Church

How would the membership be polled?

Original idea was to have a show of hands at the first meeting of the Club in June. That meant the sentiment would only be of the members that were at the June 4th meeting. The idea of polling all members was suggested. Initially some board members thought only the people attending the meeting at a particular venue should be polled, but ultimately a consensus was reached that all members should have the opportunity to express their sentiments. Agreed to electronically poll each Club member by sending an electronic ballot (around 5/19 or 5/20) to all club members. The ballot will ask the member to indicate which of the venues they found acceptable.

Who is responsible for decision on meeting venue for FY 2019?

Ultimately it was agreed that the decision rests with the Board as to which venue should be used, although the Board should take into account the feelings of the membership. The Board has the fiduciary responsibility to make sure the Club acts in a fiscally responsible manner.

Should membership be told the estimated cost of the individual venues before expressing their sentiment?

President Rick Otness argued unsuccessfully that the cost of each venue wasn't relevant to whether a member found it acceptable. Several board members argued the members should know the costs involved because that information could potentially alter the individual member's judgment of whether a venue was acceptable. It was agreed that estimated costs would be shared with the membership prior to being polled.

The committee's report assumed 45 meetings with 54 attendees per meeting, which would result in an estimated 2,430 meals for FY 2019. The resulting expected annual costs for Friday meetings would be:

FY	Dunwoody United Methodist Church	Dunwoody Country Club	Embassy Suites	Westin
2019	\$34,020.00	\$47,920.00	58,320.00	\$72,900.00

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6. The meeting adjourned at 8:55 am.

Respectfully submitted,

Mike Parks
Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on – May 22, 2018

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	A	William Mulkey
✓	Rick Woods	✓	Louise Barden	A	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
A	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	V	Hoshi Daruwalla*	A	Bill Woulfin*
A	Tina Philpot	✓	Craig Gregozeski		

New Members: Jennie Stipick, Ron Barden, Ed Holliday and Susan Schwall.

Meeting Started: 7:05 am

Meeting Adjourned: 9:01 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Fred Brandt	Rick Otness	Passed	Approve minutes
Not recorded	Not recorded	Passed	Motion to send the proposed revision to the Declaration of Charter of the Charitable Fund back to the committee for further review and report to the board by June 22, 2018
Not recorded	Not recorded	Passed	Motion to add Flemmings Restaurant to the list of new venue candidates, defer the selection until a future date, and poll the club for opinions on the venue candidates.
Craig Gregozeski	No second	Failed	Motion to increase the amount given to Polio from \$9000.00 to \$25,000.00
Not recorded	Not recorded	Passed	Motion to make a \$500.00 grant to Carol Gage to provide hygiene products to homeless people.
Not recorded	Not recorded	Passed	Motion to make Charlene Hall an honorary member of the Rotary Club of Dunwoody.

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Asks:

By Whom	By date	Action
Rick Otness	5/22/18	√ Ask Chair of DRCF Trustees to schedule meeting to further revise Declaration of Trust. Results needed back to Board within 30 days (i.e. 6/22/18)
Rick Otness	05/23/18	√ Send all Board members the link to Google sheets
Rick Otness	05/23/18	Send list of 4 people that each Board member needs to personally invite to the Thursday (06/14/18) Awards and service event.
Rick Otness	05/23/18	Let Charlene Hall know that the Board of Directors has voted for her to become an Honorary member of RCD
Rick Otness	05/23/18	√ Notify Bob Parker that Charlene is now an Honorary Member of RCD.
Jackie Cuthbert	05/28/18	Submit article to Club Bulletin regarding the 06/14/18 event.
Craig Gregozeski	03/25/18	Put in a check authorization to Larry Domenico for \$500 grant and notify Carol Gage of the award.
Mike Parks	06/30/18	Enter Charlene Hall as an Honorary member of the RCD in the District and RI databases.
Rick Woods	6/03/18	Poll members on suitability after 06/01/18 meeting at Flemings.
Rick Woods & Ardy Bastien	5/23/18	Update each of the potential venues that a Board decision has been deferred until at least sometime during the week of 06/08/18.

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Rick Woods and Cathie Brumfield	05/29/18	Update required information on both the District and RI websites relating to qualifying for the Presidential Citation
All Board members	06/01/18	Personally (either face to face or by phone call) Invite the 4 persons assigned to you to attend the 06/14/18 (Thursday) Service and Awards Cocktail party. 7PM to 8:30 PM at DCC.
All Board members	05/25/18	Visit Google sheets https://goo.gl/L4g5rH to update information on Presidential Citation
Board members	06/01/18	Let Cathie Brumfield know if you want a High table for your area at 06/14/18 event.
Board members	06/01/18	Feedback on design of "annual status of club" template, and thoughts on the proposed end of year Power Point .

Welcome -- Rick Otness

1. Call to Order

2. Announcements

- a. Ron Barden will be treasurer for next year.
- b. Working on a viable and workable process to put board minutes on the website.
- c. District Award Dinner in Columbus upcoming June 30th.
- d. We will be meeting at Flemings Restaurant on June 1st. June 9th back at Westin.
- e. The \$1000 grant we were to receive from the Rotary Club of Brookhaven will be less as the request never went to their board. They did not put the money in their Budget. As a compromise they offered \$500. Our President accepted.
- f. Six members have not participated in a club activity other than attending Friday meetings.

3. **MOTION** : Approval of Minutes from April 17, 2018 board meeting. Motion, Second, **Passed**. Fred Brandt, Motion and Rick Otness, Seconded.

4. Financial Review

- a. Larry presented the club's financial reports. Well received by the board. We are not going bankrupt any time soon. We looked at club financials from the beginning of the Rotary year until the present.

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- b. Cathie Brumfield addressed A/R - only one problem. Sean Rawls, he has not paid for last three quarters. Fred Brandt said he will call Sean Rawls.
- 5. Review progress on achieving Presidential Citation**
- a. **Presidential Citation:** Rick Otness advised that we need to input information in the system for our Presidential Citation. We need to update everything. Even if we are not going to qualify. We need to tell them by May 30th in order to receive the citation. Look at the sheet and update. Packet that was sent out with board meeting materials. Participation Worksheet, it is in the spreadsheet. In Rotary Club central we are not existent. In order to qualify, there is a whole list of buckets to fill. "0" in rotary club central.
- 6. Revision to Charter on Revision of Declaration (DRCF)**
- a. **Discussion** - Request for clarification Paragraph 4 and Paragraph 7. Trustees and board of trustees to make decisions. Does board of trustees have to act as a group? Does one trustee have more power than the other? 4 Trustees plus a treasurer that can break a tie. Annual Review of records by accountants? Who is going to do it? We need more financial individuals to volunteer.
 - b. **Motion:** Send back for further review. Paragraph 4 of Exhibit A. When do the trustees act as a group or when do they send back to the board. Paragraph 7 also to be reviewed. Board to receive a report back by the 22nd of June. Guidelines for the giving to be tighten up a little bit more. Motioned, Seconded and **passed**.
- 7. Club Award Giving (get together and information session - Cathie Brumfield).**
- a. Thursday June 14, 2018, 7 pm. Out by 8:30 pm.
 - b. Go to Dunwoody Country Club. It is going to be a charitable talk and give award for the club. The main point of the event is to give people a chance to chat. Who can be involved next year. Celebrate what members have done. Rick might give about four awards. Paul Harris fellow recognitions. Have six tables with main sections of the club represented. Director could ask for tables to represent their areas.
 - c. June 29th meeting installation.
- 8. Choice of Venue Selection.**
- a. Dunwoody Country Club is by far the most favored by members. The commute and location is a viable challenge.
 - b. Rick Woods explained that he did not evaluate properly when he made a site visit to the Embassy Suites. The rooms are not adequate at all. Would like us to reconsider Flemings restaurant. They have lowered their price to \$20 and have a free sound system available. They are centrally located as Embassy Suites which members love.
 - c. **Motion** : Put Flemings Restaurant in the choice of options. Defer a decision on venue and have someone poll the club after the next club meeting.
- 9. Charity update and Cause**
- a. We still have decide who will benefit from the proceeds of the BBQ. Our cause are first responders and multiple local charities traditionally. We need to make a decision. We will place it on the June 14th meeting agenda for discussion and possible decision. Jack sparks will most likely be at a table which should help.
 - b. **Motion:** Made by Craig C. – Motion to change to amount given for Polio. Instead of \$9000 to donate \$25,000 to polio. The motion was never seconded. **Motion failed**.
- 10. New Business**
- a. **Motion** : \$500 request by Carol Gage for a mini grant for hygiene products for homeless. **Passed**

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- b. **Motion** : Charlene Hall to become an Honorary Members of the Rotary Club of Dunwoody. Each year we have to renew the motion. **Passed**

Adjourn

Meeting was adjourned at 8:35 am

Respectfully submitted,

Ardy Bastien, Club Administration
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Meeting on – June 12, 2018

2017-2018 Board of Directors in Attendance:

✓	Rick Otness	✓	Ardy Bastien	A	William Mulkey
✓	Rick Woods	A	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*	A	Jackie Cuthbert*	✓	Warren Turner*
A	Larry Domenico	✓	Hoshi Daruwalla*	A	Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

New Board Members: Jennie Stipick, Luis Cázares, and Ed Holliday.

Guest: Carter Stout

Meeting Started: 7:02 am

Meeting Adjourned: 8:50 am

Motions:

By	2nd	Vote (Y,N,A)	Motion
Teak Pacetti	Rick Woods	10/0/0	Approve minutes from May 22, 2018, with minor change requested by President Rick Otness (add summary of motions and asks to top of minutes)
Rick Otness	Rick Woods	12/0/0	The Board authorizes the following persons as signatories on the Club Operations account at SunTrust <ul style="list-style-type: none"> a. Rick Woods (FY 2019 President) b. Teak Pacetti (FY 2019 Sgt at Arms) c. Ardy Bastien (FY 2019 Secretary) d. Ron Barden (FY 2019 Treasurer)
Rick Otness	Rick Woods	12/0/0	The Board authorizes the following persons as signatories on the Dunwoody Rotary Charitable Fund account at SunTrust <ul style="list-style-type: none"> a. Rick Woods (FY 2019 President and Trustee) b. Carter Stout (FY 2019 Trustee) c. Jim Glass (FY 2019 Trustee) d. Larry Domenico (FY 2019 Trustee)
Rick Otness	Rick Woods	12/0/0	The Board authorizes the following persons as signatories on the Dunwoody Rotary Charitable Fund account at Synovus Bank <ul style="list-style-type: none"> a. Rick Woods (FY 2019 President and trustee) b. Carter Stout (FY 2019 Trustee) c. Jim Glass (FY 2019 Trustee) d. Larry Domenico (FY 2019 Trustee)
Cathie Brumfield	Fred Brandt	12/0/0	Terminate the membership of the following two members, effective June 30, 2018, for no payment in more than 90 days. Fred Brandt will send them a registered letter to advise them of their termination.

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Rick Woods	Craig Gregozeski	12/0/0	Approve for membership new member Mr. Griff Ransom
Teak Pacetti	Cathie Brumfield	12/0/0	Approve for membership new member Ms. Jennifer Bowler
Fred Brandt	Rick Woods	8/3/1	Change our meeting venue for the 2018 – 2019 Rotary year to Fleming’s Steakhouse
Mike Parks	Cathie Brumfield	11/0/1	Maintain the current billing rate at the same level in Rotary year 2018 – 2019 as it was in 2017 – 2018 for special members Laura Kann and Susan Schwall.
Cathie Brumfield	Hoshi Daruwalla	12/0/0	Treat the refund from District 6900 for fees paid to support the 2017 RI Convention in Atlanta as special revenue.
Hoshi Daruwalla	Rick Woods	12/0/0	Approve the grant request for \$2000.00 to create and distribute 40 Backpacks to homeless people.
Rick Woods	Teak Pacetti	12/0/0	Approve the grant request for \$4095.00 to buy a band trailer for Dunwoody High School’s marching band. The trailer will be marked with the logo of the The Rotary Club of Dunwoody, as well as the date/year of our donation.

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Asks:

By Whom	By date	Action
Mike Parks	June 13, 2018	Revise minutes of last meeting to include a summary of motions and a summary of asks near the top of the document.
All board members	June 22, 2018	All board members should submit any outstanding reimbursement requests for the 2017 – 2018 Rotary year this week, so that we can close the books for the year as soon as possible.
Rick Woods	June 15, 2018	Announce the decision on the new venue selection, Fleming’s Steak House, and respond to any questions that members may have.
Mike Parks	06/19/2018	Add new members Griff Ransom and Jennifer Bowler to the Rotary.org database system and advise Larry Domenico of their new ID numbers.

1. Call to Order/Announcements
 - a. Presidential Citation – it appears we will qualify for the citation
 - b. Aid for victims of Guatemala volcano – consider making a donation – see George Stewart’s email
 - c. We may need to consider holding another board meeting if we do not finish our business today
 - d. Club Assembly on June 22 – two topics: changes to the declaration of trust of our charitable fund, and a discussion on our proposed 5-year strategic plan
 - e. Global grant has been approved and the first checks have been issued for \$122,161.00
2. Approval of minutes from most recent Board of Directors’ Meeting (May 22nd) - Minutes were approved with cosmetic change requested by President Rick.
3. Carter Stout presented his recommended revisions to the Declaration of Trust for the club’s charitable fund. Those recommendations will be distributed in writing later today, for official consideration by the board members. They include the elimination of the requirement for bonding of the trustees, and a procedure whereby the publication of the provisional draft minutes of a Board of Directors’ meeting that includes a grant approval will cause the trustees to meet to review and approve/disapprove the grant as appropriate.
4. Financial review
 - a. approve bank resolutions for new signatories on bank accounts for FY 2019 – we approved all signatories as recommended, with the exception of replacing Luis Cázares with Teak Pacetti.
 - b. Need all reimbursement requests in by Friday 06/22/18.
 - i. want to close out books for FY 2018 on 06/30/18.

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- c. Termination of members with Accounts receivable over 91 days, if they refuse credit card/ACH payment option. The board voted to terminate the membership of Jessica Boyd and Shaun Rahls, effective June 30, 2018.
5. Old Business
 - a. Vote on 2 proposed new members – the board voted to approve membership for Griff Ransom and Jennifer Bowler
 - b. Selection by Board of new venue for FY 2019 – the board voted to approve the selection of Fleming’s Steak House as our new venue.
 - c. Vote on Revisions to the Charitable Fund's Declaration - this vote was postponed until the documents can be distributed to board members. We expect to do an email vote in the next couple of days.
 - d. Set FY2019 Dues for "special member category" (Laura Kann & Susan Schwall) – the board agreed to hold these rates constant for the 2018 – 2019 Rotary year.
 - e. Resolution of what to do with refund from District for 2017 RI Conference contributions. – the board agreed to treat this refund as special revenue.
6. New Business
 - a. Club Grant Committee recommendations (2) – the club approved grants for the Backpack project and the Marching Band trailer for Dunwoody High School.
7. President Rick thanked the board members for their work during the year, and the board members thanked President Rick for his leadership. Membership Chair, Fred Brandt, and Immediate Past President Tina Philpot noted that this board meeting is their last, and they thanked the board members for the opportunity to serve.
8. Adjourn

Respectfully submitted,

Michael Parks
Secretary
Rotary Club of Dunwoody

The Rotary Club of Dunwoody

Board of Directors 2017-2018

Special votes by e-mail on – June 13, 2018

2017-2018 Board of Directors participating:

✓	Rick Otness	✓	Ardy Bastien	✓	William Mulkey
✓	Rick Woods	A	Louise Barden	✓	Cecil 'Teak' Pacetti*
✓	Cathie Brumfield	✓	Fred Brandt*	✓	Erich Schuetz
✓	Mike Parks*	✓	Jackie Cuthbert*	✓	Warren Turner*
✓	Larry Domenico	✓	Hoshi Daruwalla*	A	Bill Woulfin*
✓	Tina Philpot	✓	Craig Gregozeski		

A special meeting of the Board of Directors was held, via e-mail participation, on June 13, 2018, specifically to consider two motions, as follow:

Motions:

By	2nd	Vote (Y,N,A)	Motion
Rick Otness	Mike Parks	13/1/1	1. Approve the Second Amended and Restated Declaration of Trust (copy attached below).
Rick Otness	Mike Parks	12/3/0	2. The Board authorizes the Community BBQ to state that a majority (at least 51%) of net proceeds will be spent on First Responders and Education.

Respectfully submitted,

Michael Parks
Secretary
Rotary Club of Dunwoody